



August 3, 2017

Dear LKC Families,

We want to welcome you to the Legacy Kids Care Program for the new school year. My name is Amy Faulk and I will be the program administrator for the before and after school program at the Legacy-Casa Grande campus. We will also have Ms. Edbrooke, Ms. Carter, Ms. McGuire, Ms. Mendoza, Ms. Leavitt, Mrs. Kovacs, and Mrs. VandeZandschulp who will be helping out with the program throughout the school year. We are so excited for the new school year and cannot wait for Thursday to come!

If you have a child who will be enrolled in the Before School program, you may come and sign your child in starting at 6:00am. Jan Kovacs will be in the gym with all the children. Temporarily, you may come in through the front doors. We will dismiss the children at 7:30am to the playground when the gates open for everyone.

The children who are enrolled for the LKC After School program will be picked up from their building by a staff member right after driveline and bring them to Ms. Carter's and Ms. Edbrooke's room. Once they get here for the afternoon, we will work on homework, eat a snack (snack is provided by LKC everyday after school), and go outside to play when the weather permits. When you pick up your child from LKC you will enter through K-2 gate and sign them out. The gate will be closed but the lock will not be on it so that you may open the gate to come in pick up your child. Please make sure that you close the gate when entering and exiting. Once you have come in through the gate, we will be in Ms. Edbrooke and/or Ms. Carter's room or we will be outside on the playground. There will be signs posted so that you know where to go when you come in through the gate.

As for payments for LKC, please contact me if you have any questions or concerns and I will be happy to answer. Payments are calculated based upon the number of school days in the year. The annual enrollment fees are divided into ten equal monthly payments so that the monthly payments do not fluctuate. Monthly tuition does not include Day Camp or School Breaks.

Also, if there is anyone different coming to pick up your child from LKC that is not on our list, please send me their information so I can add them to our approved list.

For half days we will be providing lunch, a snack, and watching a movie. On holidays and breaks, we will keep you updated on whether our campus will be having LKC and notify you when we know.

We are so excited for this new school year, and if you have any further questions, please feel free to email me at cg-legacykidscare@legacytraditional.org. The LKC phone number is 520-483-4779, where you can reach the LKC program if you have any concerns or running late. Please note that the phone will be turned on at 3:00 pm every day after school and we will do our best to get back to you right away.

Thank you so much for your time.

Sincerely,

Amy Faulk Ed.S

Assistant Principal